



Permanent Mission of Italy
International Organisations - Vienna

Policy on Personal Data Processing

(GDPR EU 2016/679, art. 13)¹

The processing of personal data requested preliminarily to the participation in events organized by the Permanent Mission of Italy to the International Organisations in Vienna and in meetings with executives and officials of the Permanent Mission of Italy to the International Organisations in Vienna is based on the principles of lawfulness, correctness and transparency in order to protect the fundamental rights and freedoms of natural persons.

To this end, pursuant to art. 13 (and, if applicable, 14) of the GDPR, the following information is provided:

1. The Data Controller

The Data Controller is Italy's Ministry of Foreign Affairs, which operates, in this specific case, through the Permanent Mission of Italy to the International Organisations in Vienna, whose contact details are as follows: Lugeck 1/5° piano, 1010 Vienna (Austria); tel.: +43 1 535 16 29; Fax: +43 1 535 16 29 35; e-mail: rapponu.vienna@esteri.it; PEC: rap.onu.vienna@cert.esteri.it

2. The Data Protection Officer

The Personal Data Protection Officer (DPO) of Italy's Ministry of Foreign Affairs can be contacted at the following addresses: Ministry of Foreign Affairs and International Cooperation, Piazzale della Farnesina 1, 00135 ROME; telephone: 0039 06 36911 (switchboard); peo: rpd@esteri.it; pec: rpd@cert.esteri.it.

3. Personal data processed

Data is processed if needed to identify and to allow correct management of correspondence with them, as well as to allow access to the International Organisations in Vienna at events therein organized by the Mission.

4. Purpose of the processing

¹ If the data are obtained in whole or in part from sources other than the interested party, art. 14 of the GDPR must also be mentioned and applied.

The processing of personal data is aimed to identify individuals and to allow correct management of correspondence with them, as well as to allow physical access of the latter to the premises of the Permanent Mission of Italy and to the International Organisations in Vienna in order to take part in meetings and events organized by the Mission and in meetings with its executives and officials.

5. Legal base of data processing

Data processing will be carried out pursuant to letter e) of art. 6 of the GDPR: "the processing is necessary for the execution of a task of public interest or connected to the exercise of public powers vested in the data controller". Failure to provide data implies the impossibility for interested parties to access to the premises of the Permanent Mission of Italy and the International Organisations in Vienna and therefore to participate in events, meetings and gatherings at the latter.

6. Treatment methods

Data processing, carried out by specifically appointed personnel, will be carried out in a mixed modality, both manual and automated.

7. Transmission of data to third parties

Personal data is transferred to the International Organisations in Vienna exclusively to allow interested parties to access the same, and with exclusive reference to the completion of the relevant security procedures that regulate access to the building. The International Organisations in Vienna offer adequate guarantees for the protection of personal data.

8. Data retention period

Personal data of the interested parties will be retained for the duration of the events, meetings and gatherings at the Permanent Mission and the International Organisations in Vienna in which they participate, and, for lists of participants attached to the Mission's budget documents, for a minimum of five years as mandated by the law.

9. Rights of the interested party

The interested party has the right to access their personal data and, under the conditions established by current legislation, to have it rectified. Within the limits of the law, they can also request data be deleted, the limitation of the processing or the opposition to the processing. In these cases, the interested party must submit a specific request to the structure indicated in point 1, informing the MAECI RPD for information.

10. Complaints

Individuals who believe their privacy rights have been violated can file a complaint with the DPO of Italy's Ministry of Foreign Affairs. If dissatisfied with their response, the interested party can contact the Guarantor for the Protection of Personal Data (Piazza Venezia 11, 00187 ROME; telephone: 0039 06 696771; peo: protocol@gpdp.it ; pec: protocol@pec.gpdp.it)